



NFEC /E12

Date: 20 Nov 2013

Dear Sir/Mdm

10th NFEC FIRE SAFETY AWARD 2013/2014

We are pleased to inform that the Commercial Premises Committee of the National Fire and Civil Emergency Preparedness Council is once again organising and calling for nominations for the Fire Safety Award 2013/2014 (Year of Assessment - Jan to Dec 2013) for all commercial premises in the following categories:

- a. Shopping Centres
- b. Office Buildings
- c. Hotels
- d. Hospitals
- e. Retail Outlets

2. The objectives of the award are:

- a. To audit and recognise organisations for their commitment to maintaining a high standard of fire safety in their premises or buildings.
- b. To inculcate a greater awareness of the need for a regular programme of action to ensure that buildings are safe from fire at all times.

3. The Fire Safety Award is presented by the National Fire and Civil Emergency Preparedness Council (NFEC) and supported by the Singapore Civil Defence Force (SCDF). The event is presented once every two years.

4. Over the years, the award has gained much popularity and has proven to be an important marketing tool for some of the winners. It is therefore an award, which is not only prestigious but also beneficial to all commercial premises.

5. We strongly encourage Building Owners and Fire Safety Managers to nominate their premises or buildings for the Fire Safety Award. A nominal non-refundable participation fee of \$80.00 is applicable. Please complete and send the attached participation form together with a cheque made payable to "NFEC" to:

***The Secretariat
Commercial Premises Committee
National Fire and Civil Emergency Preparedness Council
Central Fire Station***

**62 Hill Street
Singapore 179367**

6. The closing date for submission is **15th Dec 2013**. The participation form can also be downloaded from at the NFEC website <http://www.nfec.gov.sg> from 20th Nov 2013 onwards.

7. The on-site judging will be conducted between January and February 2014. We seek your help to render assistance to our judges during the auditing period. Winners of the award will be posted on the NFEC website and notified officially for the award ceremony to be held in May/Jun 2014.

8. For any clarification, please contact Mr Zee Chung Wei at 6332 3178 or CPT Lim Wee Siang at 6848 3506. We look forward to your support and participation in the award, which is a confirmation and endorsement of your organisation's commitment to promoting fire safety in Singapore.

CPT LIM WEE SIANG
For CHAIRPERSON
COMMERCIAL PREMISES COMMITTEE
NATIONAL FIRE AND CIVIL EMERGENCY PREPAREDNESS COUNCIL